



October 7, 2015

Instructional Leadership

- 1. Teaching and Learning:** The facilitators of our writing initiative for Friday, October 9th, met with our Trainer on Wednesday, September 30th for a two hour training. We will now work with our teachers in our job alike groups to further learn where and how writing can be woven into each content.
- 2. Teaching and Learning:** Literacy teachers have begun meeting with our ELA Coordinator, Patty O'Connor. She will be working on aligning our balanced literacy curriculum across all three towns.
- 3. Interventionist Training:** We will be holding our second training for the Interventionists with Kim Kusiak, PhD, on Friday, October 9th in the morning. They are learning strategies to further work with behaviors that interrupt learning. Our own Nicole Johnson is co-teaching this workshop series.
- 4. English Language Learners (ELL):** I met with our ELL educators and paraeducators and have adjusted teaching assignments to meet current demand in each building. The coordinator will be planning a parent event soon for our parents to meet and greet the staff.

Management and Operations

- 5. Minuteman Building Project:** I attended an informational meeting for the proposed Minuteman Technical High School. I learned that they are moving forward with a proposed 144.9 million dollar new school to be built in Lincoln and have to decide whether it will be moved at annual town meetings or a district wide town meeting. All of this needs to be wrapped up by June 30, 2016, or they risk losing their MSBA rate of 40%.
- 6. Chiller Project:** The chiller project at MRE and LBMS is complete. Air conditioning is now working well.
- 7. Boiler Project at FSS/ Emerson:** The project is in progress and is expected to be completed before December 1, 2015.

Family and Community Engagement

- 8. District Website:** We have a goal of launching on Monday, October 5th. I have asked our technology liaisons to be a focus group and will be sharing the links for them to do so.
- 9. Private School Approval:** I visited the Trivium School in Lancaster and have reviewed the requirements for their approval. They have met all requirements and I am recommending their approval under the consent agenda.

Professional Culture

- 10. Educator Evaluation Committee:** We will be holding our second meeting on Tuesday, October 6th. The discussions will focus on administrative assignments for evaluations of district staff.

Superintendent's Goals Update:

Goal 1:

Training for Writing: I participated in the training of the writing across the curriculum for all facilitators.

Goal 2.

Town Administrator's Meeting: I met with the Town Administrators on Friday, October 2nd. We discussed status of capital projects, and financial processes, including the budget timelines for each of us. We will meet again in early December.

Have great week!